



2018 CX National Championships

Marshal Briefing

Any questions please email
raceorganiser@hettonhawks.org.uk

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The Role of the Marshal

Thank you for volunteering!

- To ensure anyone on or near the course is aware of the event and does not present a hazard to the riders (and vice versa)
- To make riders aware of potential hazards in both practice and racing
- To communicate any incidents on the course and report injured riders to the Chief Marshal
- To make any necessary repairs to the course
- To check that riders are following the correct route and report any infringements made to the Chief Marshal
- Be a source of information for spectators

Course Overview





Risk Assessment

- **M1 - Main Start / Finish & Hawks Hurdles:** Access to play area during race start. Crossing points on start finish straight. High volume of spectators.
- **M2 – Pit Marshals:** Busy area. Bike cleaning to be kept clear of pits. Access for accredited personnel only.
- **M3 – The Run Up:** Steep climb with riders dismounting. Spectators standing up the climb.
- **M4:** Ensuring public do not cross the course. Riders follow course.
- **M5:** Ensuring public do not cross the course. Riders follow course.
- **M6:** Ensuring public do not cross the course. Riders follow course.
- **M7 – Pit Exit, Return to main arena, The Esses:** Busy section with rider traffic in multiple directions and steep descent.
- **M8:** (Crossing Point) Ensuring public do not cross the course. Riders follow course.
- **M9:** Ensuring public do not cross the course. Riders follow course. Fast descent before turn into the woods.
- **M10 – The Woods:** Single track. Steep descent into trees & roots. Marshalled top and bottom.
- **M11 – The Flyover:** Entry to the bridge. Riders dismounting before hand or on bridge.
- **M12:** Exit from the bridge in to off camber turns.
- **M13:** Ensuring public do not cross the course. Off camber turns.

Marshal Plan & Times

28 marshals are required on course and in post during practice and racing on Saturday & Sunday.

- Head Marshal: Tony Hodgson 07871 445 289
- Marshal Briefings will be at **07:45** on Saturday & Sunday Morning at the location indicated on the course map.
- Those who cannot attend the AM briefings, please report to Tony on arrival.
- The Marshal Plan has 3 Teams:
 - **Team A** - Responsible for Rider safety across 12 Marshal Posts around the circuit.
 - **Team B** - Responsible for Public safety at 4 Crossing Points and Car Park areas
 - **Team C** – Responsible for the Pit & Jet Wash Area
- Volunteers will be assigned a team and post at the Briefing.
- Where possible, the Head Marshal will rotate marshals to spread the workload and allow you to spectate at different parts of the course.
- Course Opens for Practice at **08:15**
- First Race is **09:30**
- Final Race is **14:30**
- Course closes at approximately 16:00 once racing completes.

Marshals

Saturday

- All Day
 - Andy Plews
 - Cath Walker
 - Chris Glass
 - Christian Henderson
 - Clive Walker
 - Dave Hogg
 - Gary Worton
 - Jason Halliday
 - Julian Howell
 - Kate Smith
 - Neil Petch
 - Neil Storey
 - Nicky Akiens
 - Paul Gibson
 - Pete Akiens
- Peter Searle
- Ray Wheatley
- Rhiannon Robinson
- Ruth Marshall
- AM
 - Amanda Steadman
 - Andrea Hurt
 - Chris Roberts
 - Dave Hardy
 - Jackie Brady
 - John Rippon
 - Liam Casey
 - Neil Cranston
 - Paul Steadman
 - Raymond Haldane
- PM
 - Stuart Cook
 - Andrew Edmond
 - Andy Windscheffel
 - Gary Stephenson
 - Heather Huntley
 - John Hall
 - Lucy Siddle
 - Marcus Eltringham
 - Mark Robinson
 - Matthew Lynn
 - Paul Thornton
 - Phil Bent
 - Scott Norris
 - Tony Glover

Sunday

- All Day
 - Alan Nixon
 - Andrea Hurt
 - Chris Glass
 - Chris Orchard
 - Dave Hogg
 - Dave Mason
 - Gary Stephenson
 - Gary Worton
 - Heather Huntley
 - Joanne Lally
 - John Rippon
 - Kate Smith
 - Neil Petch
 - Neil Storey
- Nicky Akiens
- Paul Gibson
- Paul Thornton
- Pete Akiens
- Ray Wheatley
- Rhiannon Robinson
- Ruth Marshall
- Tony Glover
- AM
 - Amanda Steadman
 - Dave Hardy
 - Jason Hurt
 - Neil Cranston
 - Paul Steadman
 - Raymond
- PM
 - Haldane
 - Richard Skinner
 - Stuart Cook
 - Andrew Edmond
 - Henry Aarvold
 - John Hall
 - Mal Gray
 - Marcus Eltringham
 - Matthew Lynn
 - Michael Otterson
 - Phil Cook
 - Scott Norris
 - Silas Aarvold

Radio Usage & Protocol

It is vital to remember that with two-way radio systems, whilst one user is speaking no one else can. So you should first consider whether the information you are about to deliver is necessary. If you decide it is, then consider the following protocols when using the radio

- Allow a very brief pause after pressing the transmit button before speaking
- Hold the microphone (or body of the radio if handheld) approximately 10cm from mouth and speak at a normal conversational level and pace
- Precede your message with who you are and who you wish to address the message to, for example 'Marshal Point 1 to Chief Marshal'
- If you are giving information that does not require a specific response, precede it with 'for information' for example: 'Head Marshal, for information, leaders passing 1km to go marker'
- Keep your message concise and to the point
- Do not speak whilst another radio user is speaking
- Do not use unnecessary words which will prolong your transmission, for example when giving numbers in a break don't precede each number with the word 'rider'
- If you are about to give information that the recipient(s) will need to write down, give forewarning. For example, 'Stand by for the numbers in the leading group... [pause]'
- When giving numbers in a group, give both the individual numbers and the composite, for example: 'four seven...forty seven; one three five...one hundred and thirty five'
- If you are the recipient of information, acknowledge receipt so that the sender knows you have heard them
- Be aware of the situation of the race before transmitting on the radio, for example whilst a time check is running or on a descent after a climb
- Consider who else will hear your transmission and use another means of communication (for example mobile phone) when relaying private or sensitive information

*** RADIO CHANNEL 12 ***

Equipment

- We will provide
 - Hi vis vest
 - Radio
 - Whistle
 - Refreshments
 - A course map
 - An event schedule
 - A bin liner to collect any rubbish near your marshal point
 - Spare Tape & Poles (only for minor repairs only, we have a course SWAT team!)
- Please Bring
 - Notepad and pen to note any infringements or details of an incident.
 - A chair (if required)
 - Sensible clothing – it will be cold
 - Sensible footwear - it will be muddy
- For Information
 - There is a volunteer car park next to the Marshal HQ
 - Where possible, marshal posts will be rotated to allow watching race from different parts of course

FAQ

Q: What radio channel should I use?

A: Channel 12 is reserved for Marshals

Q: Where do I park?

A: Main event car park. Follow path alongside main event car park and a small volunteer parking will be set out on the left.

Q: Where shall I meet?

A: There will be a Black Gazebo next to the volunteer car park where the Head Marshal will be based and briefings will take place.

Q: Will there be food

A: Yes, we will provide tea, water, coffee and a sandwich. There is also food available to purchase in the Event Village.

Q: What do I do if there is a problem with member of the public?

A: If it is a complaint which you cannot answer or resolve – report to Head Marshal over the radio who will advise Public Relations Officer to come and assist

A: If they ignore the barriers or an instruction to avoid the course – advise the next marshal post to warn oncoming riders. Ensure you warn riders and the member of the public of the danger.

Q: How do I report an incident?

A: Use the radio to advise other marshals. Escalate the incident to the Chief Marshal who will alert Event Stewards, Commissaires, Medical as required.